

CURRICULUM VITAE



Muhammad Arif Prabowo

DKI Jakarta, Indonesia | 081380131873 | marifprb@gmail.com |

Date of Birth: Jakarta, August 26, 1988

Address: Jl. Kebagusan IV No 99, Kebagusan, Pasarminggu, South Jakarta

Nationality: Indonesian

Status: Married

Professional Profile & Career Summary

I am a professional in **Rotating Machine Services**. I am highly collaborative, consistently able to work effectively with both **teams/groups and as an individual**. I possess well-rounded experience in **administration, technical operations, and occupational safety (HSE)**, while also being highly capable in the field of **Sales & Marketing**.

Career Progression

I began my career as an **Operator** at an automotive parts manufacturing plant (Bakrie Tosan Jaya) for approximately three years (2007-2009), where I was responsible for operating the **Shotblasting machine**.

Seeking opportunities for growth, I transitioned to a company affiliated with PT Pertamina (Persero), SPPBE PT Mesindo Tekninesia (LPG filling station), from 2011 to 2014. Here, I gained experience as an **Administration and Safety Officer**, handling logistics permits, coordinating LPG stock delivery, and managing **Health Safety and Environment** responsibilities and documentation.

From 2014 to 2021, within the same company but differentiating department, **Rotating Machine and Transformer Repair** division at PT Mesindo Tekninesia, I was promoted to **Project Tender/Sales Admin & Safety Officer**. My duties expanded to cover **sales and marketing** aspects, including:

- Compiling **Legal and Technical Tender documents**.
- Attending and negotiating at **auction events**.
- Creating **CSMS (Contractor Safety Management System)** documents.

Following this, I helped develop a startup company, **PT Merind Mandala Sakti**, focusing on **Rotating Machine Services** (2021-2025). I started as a **Technician** and then advanced to **Head of Operating Officer**. In this leadership role, I was responsible for:

- Managing **quality control** and ensuring project execution was successful.
- Serving as the **key communicator** with the User/Job Owner.
- Continuously performing **Sales and Marketing** duties for the company

Work Experience

- 1. Bakrie Tosan Jaya – Operator (2007-2009)**
 - Responsible for and operating the Shotblasting machine.
 - Creating daily reports of the team's production results.
- 2. SPPBE PT Mesindo Tekninesia – Administration and Safety Officer (2011-2014)**
 - Responsible for permits related to the transportation of empty and full loads.
 - Coordinating the delivery of LPG (Liquid Petroleum Gas) stock by PT Pertamina (Persero).
 - Preparing K3LL (Occupational Safety, Health, Environment, and Security) documents.
 - Responsible for HSE in the SPPBE area.
 - Preparing the team and documentation for external audits by Pertamina through a 3rd party.
- 3. PT Mesindo Tekninesia – Project Tender/Sales Admin & Safety Officer (2014-2021)**
 - Compiling Tender documents (Legal and Technical).
 - Attending auction events, including explanation and negotiation.
 - Preparing permit documents before starting a project.
 - Creating CSMS (Contractor Safety Management System) Documents according to Client requests.
- 4. PT Merind Mandala Sakti – Head of Operations and Technician (2021-2025)**
 - Sales and Marketing.
 - Preparing pre-project documents.
 - Preparing and arranging the required team and equipment.
 - Coordinating with the User/Job Owner.
 - Testing Before – After Electric Motor.
 - Preparing and compiling the Final Report.
- 5. Sigma Inti Karya – Freelance Technician (2025)**
 - Preparing the Team and Equipment.
 - Testing Before and After.
 - Coordination with the User/Job Owner.
 - Preparing and compiling the Final Report.

Project Experience

1. Project Tender Award on Electrical Motor Preservation Services (Conocophillips)
2. Project Tender Award on Generator Repair Services (Chevron Pacific Indonesia)
3. Project Tender Award on Electric Motor Umbrella Contract (PJB Muara Tawar)
4. Technician on Overhaul Electric Motor 15-2200 kW (Samator Plant Pulogadung)
5. Technician on Replace Bearing Impeller Blower 2800 kW (Cikarang Listrindo)
6. Technician on Overhaul Electric Motor 110 kW on site (Indocordsa)
7. Technician on Repair Root Blower (Pam Jaya)

Education

- 1. STIMA IMMI (2021 – On Leave)**
 - Economic Management (Bachelor's Degree/S1)
- 2. Ristek Jaya (2003-2006)**
 - Vocational High School

Skills

1. Electrical Inspection for Electric Motor Before & After
2. Mechanical Inspection of Housing and Journal Shaft Electric Motor Housing
3. HSE (Health, Safety, and Environment)
4. Understanding Online Procurement and Offline Procurement
5. Microsoft: Project, Word, Excel

Language Proficiency

- **Indonesian** : Expert
- **English** : Basic